

GREEN HILLS REGIONAL PLANNING COMMISSION & RURAL DEVELOPMENT INC.



Annual Report 2012

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Green Hills Regional Planning Commission

1104 Main Street

Trenton, MO 64683

Phone: 660-359-5636 Fax: 660-359-3096

Email: ghrpc@ghrpc.org

Website: www.ghrpc.org



*Randall Railsback
Executive Director*

At the time of this writing another Presidential election cycle has come and gone and the country is confronted with severe budget issues and another divided congress.

In my opinion, the election results show that the majority of Americans gravitate toward the center. Or in other words, the majority is more moderate than the extremists on either side, want to admit. I believe Americans expect compromise and cooperation from their leaders in matters of extreme importance to this country rather than continued stalemate and gridlock.

We must also be responsible and constantly remind our leaders that although deficit reduction is important, we must protect the programs that benefit our rural communities. These programs are not give-a-way programs; they are vital programs that address serious

infrastructure needs such as water, sewer, roads, and bridges. Without these programs most of our residents would not be able to afford the extreme water and sewer rates that would have to be charged if not for grant assistance and alternative financing nor would they be able to travel on safe roads and bridges.

This annual report provides a snapshot of some of the programs, projects, and achievements accomplished by the region's elected officials, economic developers, and the GHRPC staff during this past year. This year's report is especially important to me as I have now been here as your Executive Director for ten years. This anniversary gives me the opportunity to brag about our staff and the accomplishments they have achieved. I am proud to have been a part of this office especially given what we have survived and overcome. A small group of people in this office have persevered through these ten years with dedication to their jobs and the desire to serve our communities and all the people who live here.

This agency delivers state and federal programs to our local governments based upon requests and needs. It is my intention that the Green

Hills Regional Planning Commission will always be looked upon as a professional organization deserving of the trust and respect of its members and partnering agencies. Without trust and respect, this agency does not thrive and, more importantly, the region suffers. My vision is for an agency this region can be proud of and will always come to for professional assistance.

The staff looks forward to assisting your community in the coming year. If someone from our office has not attended one of your meetings lately and you have concerns you would like to discuss, please give us a call. We pledge to you that we will continue to find ways for the Green Hills Regional Planning Commission to be responsive to your ongoing needs.

Best Regards

A handwritten signature in blue ink, appearing to read "Randall Railsback". The signature is fluid and cursive.

Randall Railsback
Executive Director

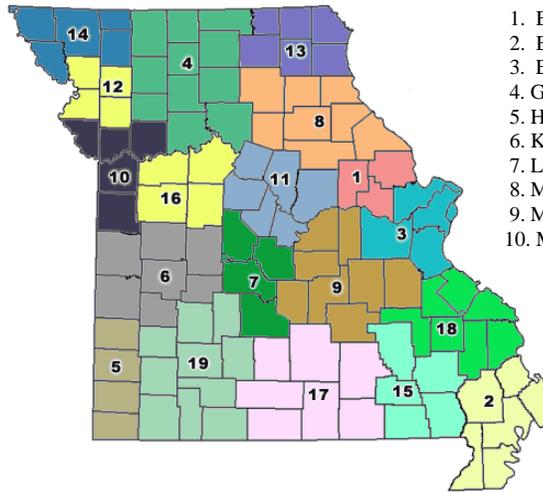
The Green Hills Regional Planning Commission was formed in 1967 by Executive Order of Governor Warren E. Hearnes. This followed the passage by the Missouri General Assembly of the “State/Community Regional Development Act of 1966”.

Governor Hearnes came to Trenton, MO in March, 1967 and signed the Executive Order creating the Green Hills Regional Planning Commission at a meeting held at the Trenton High School.

The Regional Planning Commission was a nine-county organization from 1967 until 1992, when Chariton and Carroll Counties, MO, were added by Executive Order.

The Green Hills Regional Planning Commission is formed pursuant to Revised Statutes of Missouri Chapter 251.

The Regional Planning Commission is a special purpose political subdivision and has limited powers to engage in planning and comprehensive economic development for the Region. In 1981, the Green Hills RPC Membership formed a non-profit corporation which was given the name “Green Hills Rural Development, Inc.”. This organization became an implementation arm of the Regional Planning Commission,



- | | |
|-----------------------|-------------------------|
| 1. Boonslick | 11. Mid Missouri |
| 2. Bootheel | 12. Mo-Kan |
| 3. East-West Gateway | 13. Northeast Missouri |
| 4. Green Hills RPC | 14. Northwest Missouri |
| 5. Harry S. Truman | 15. Ozark Foothills |
| 6. Kaysinger Basin | 16. Pioneer Trails |
| 7. Lake of the Ozarks | 17. South Central Ozark |
| 8. Mark Twain | 18. Southeast Missouri |
| 9. Meramac | 19. Southwest Missouri |
| 10. Mid-America | |

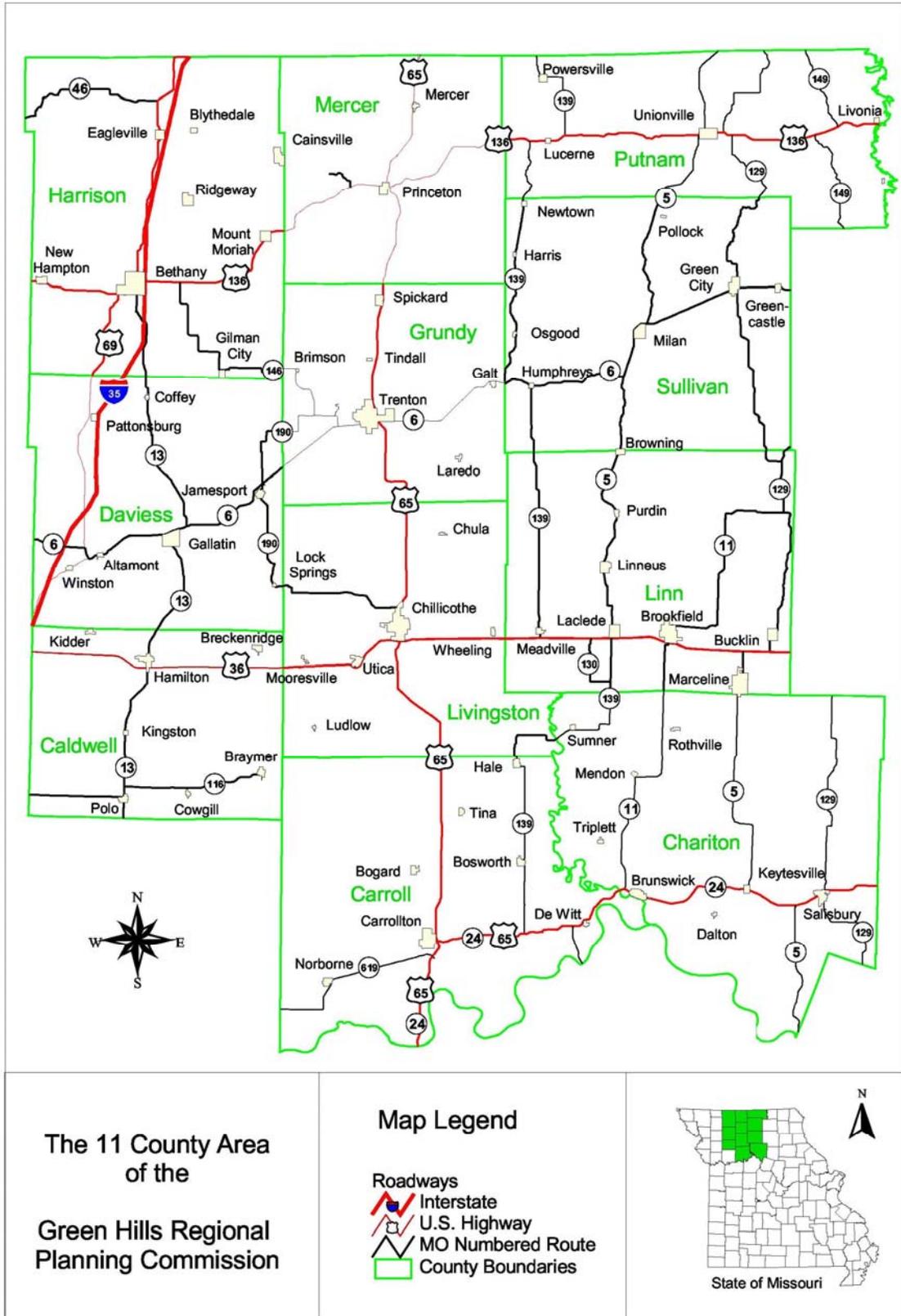
**Missouri's Regional
Planning Commissions**

and in 1982 became licensed by the U.S. Small Business Administration to provide loans under the Sections 502, 503, and 504 Certified Development Company programs.

Green Hills Rural Development, Inc. is also a non-bank lender, providing loans to small business using a variety of local and regional revolving loan funds.

The purpose of all of these funds are to promote economic development in north central Missouri in conjunction with financial institutions, the private business community, and local economic development offices. Economic development is seen as a partnership in north Missouri, and the best results have been achieved through close cooperation and coordination of projects.

In 1992, the North Missouri Solid Waste Management District was formed. The Solid Waste Management District was created after the Missouri General Assembly passed Revised Statutes of Missouri Chapter 260, a comprehensive revision of the Missouri Solid Waste Management Law. The purpose of the North Missouri Solid Waste Management District is to work with local communities and counties, as well as with the private sector, in developing and implementing methods to reduce the amount of wastes being deposited in landfills. This goal is accomplished through recycling, solid waste source reduction, public education, and through working with other partners to sponsor projects which remove wastes from the waste stream. The Solid Waste Management District meets quarterly throughout the year, and usually does so in conjunction with Green Hills Regional Planning Commission Board of Directors meetings.



- *We are **PROUD** of our role in providing **EFFECTIVE** and **RESPONSIBLE** government to the citizens of the State of Missouri.*

As employees of local councils of government responsible for a broad variety of services to member units of local government as well as to state and federal agencies, Missouri regional planning commissions play an important role in serving the needs of local, state and federal governments and in improving and in assuring the accountability of governmental performance.

- *We **RESPECT** the elected officials of local units of government and will perform our responsibilities in a way consistent with their direction.*

As a planning and regional development agency serving local government, we provide leadership in various policy areas and, more generally, we seek to improve the managerial effectiveness of local government.

- *In our relationships with other agencies, we will seek to be **SENSITIVE** to, and **SUPPORTIVE** of, the special needs of those agencies.*

We will provide the highest quality service to other agencies. We recognize our own effectiveness is directly related to the services we provide others.

- *We **CARE** about our employees and we **RESPECT** and **VALUE** their work.*

In our internal operations, we will place the highest regard for the worth and dignity of each individual member of our organization.

- *We will seek to improve **COMMUNICATIONS** and **COORDINATION** throughout the organization.*

We recognize in any agency as diverse as ours, communications and coordination are of special importance and will give priority to ways of improving our capabilities in these areas.

- *We recognize the importance of personal **GROWTH** and organizational **DEVELOPMENT** and will seek ways of constantly extending our capabilities.*

We recognize as individuals we must always be attentive to our growth needs and recognize improvements can always be made in the quality of service and the productivity of all organizations, including our own.

- *We value our participation in the **PUBLIC SERVICE** and will strive for **HIGH QUALITY** in all our activities.*

Though we come from many different professional backgrounds, we are brought together in the public service. We take seriously the special responsibility the concept of public service implies and we value our participation in the process of government.



Technical Assistance Services

- Community Development Block Grant applications and administration
- Data and Research Collection
- Representation at local community meetings
- Consultation
- Community surveys
- Technical assistance to local officials
- Identifying prospective funding sources for local projects
- Hazard Mitigation Planning
- Transportation planning
- Geographic Information Systems and Mapping
- Economic Development Assistance
- MoDNR Grant Applications

Coordination Services

- Provide a forum for interchange of information
- Coordination of intergovernmental activities including programs crossing local governmental boundaries such as transportation planning, solid programs, water resources and other governmental issues
- Dissemination of information concerning available funding programs and technical assistance
- Representation at statewide meetings
- Coordination in delivery of Workforce Development Programs

Information Services

Information can be provided upon request for:

- US Census data
- Economic development statistics
- Business and industry loans
- Labor market
- Homeland Security
- MoDOT

Workforce Investment Act Services

- Job search assistance
- Resume assistance
- On-the-job training
- Job development
- Worker Re-entry
- Missouri Customized Training
- Application and interviewing assistance
- Classroom occupational training
- Supportive services
- Business Services

Contractual Services

The following services are available by the Green Hills Regional Planning Commission's staff by entering into CONTRACTUAL relationships with local governments, local development groups, Chambers of Commerce, not-for-profit corporations, and others. The fees charged for these services will be determined on a case-by-case basis using salary cost and overhead rates to determine total fees. A sampling of such services could include the following:

- Surveys on housing, population, labor availability, or any needed statistics required for applications waste and resource recovery.
- Writing preliminary funding applications
- Final grant application preparation
- Preparation of community comprehensive plans and updates of present plans
- Management services for implementation of federal and state funding, such as CDBG or any other type of grant
- Administration of present and future grants
- Preparation of foundation applications
- Cartography – custom mapping for any project

Additional services beyond those listed may be available upon arrangement.

Randall Railsback, Executive Director



Randy has served as Executive Director to the Green Hills Regional Planning Commission for 9 years. He was Executive Director of the Northwest Regional Council of Governments in Maryville, Missouri for 11 years prior to providing directorship to Green Hills RPC.

Randy’s professional accomplishments have received nationwide attention for innovative community development practices.

His career experiences have encompassed all areas of community development including grant writing and community/economic development activities for multiple counties and communities.

Email address: randy@ghrpc.org

Jackie Soptic, Assistant Director



Jackie has been with Green Hills Regional Planning Commission for 22 years. For 12 years she managed the Workforce Development Programs and most recently focuses on Economic Development activities. She is also responsible for the agencies Public and Media relations.

In addition, Jackie assists with the operation of loan programs operated by Green Hills Rural Development, Inc.

Email address: jackie@ghrpc.org

Lance Rains, Community Development Coordinator



Lance has 19 years experience in community development planning and grants administration with Green Hills Regional Planning Commission. He also has experience with numerous grant projects providing technical assistance and administration to achieve goals outlined by funding agencies.

Lance also works in the development and implementation of water and sewer projects. He works with the communities and water districts of the Green Hills Region with project development, funding scenarios and environmental concerns. Lance handles planning and zoning issues for many communities and works with the Missouri Department of Transportation on the Transportation Advisory Committee. He also assists Troop H with Homeland Security issues.

In addition, Lance has received numerous certifications of training to enhance his qualifications as a grant administrator.

Email address: lance@ghrpc.org

**Ann Hamilton, Community Development
Coordinator/ North Missouri SWD Planner**



Ann has 9 years experience with Green Hills Regional Planning Commission administrating CDBG programs. Ann has implemented a new system of grants management within the agency, thereby providing more effective and efficient programs.

She stays current on the administrative process by attending training offered by CDBG staff and by maintaining a good working relationship with CDBG field representatives.

In addition, Ann has acted as Project Manager since 2007 for the North Missouri Solid Waste Management District, Region B. She is responsible for all district operations to promote improved solid waste management practices including recycling, re-use of materials, public education, and solid waste management systems planning in our 11 county Region. Ann also attends the Missouri Department of Natural Resources Solid Waste Advisory Board, where she is the districts alternate voting member.

Ann also completes HAZWOPER (Hazardous Waste Operations and Emergency Response) training annually.

Email address: ann@ghrpc.org

Debbie Pergande, Fiscal Manager



Debbie is currently the Fiscal Manager for the agency. She has been with the agency since 2003 when she started her career with Green Hills Regional Planning Commission as an intern while attending classes at North Central Missouri College. In addition to

other duties, Debbie worked with the Dislocated Worker Program for two years. Debbie advanced to Office Manager and Fiscal Assistant in 2005, and began her current position of Fiscal Manager in 2006. In addition, Debbie is also the loan servicing officer for the Green Hills Rural Development Loan Programs. Debbie earned an A.A.S. Degree in Accounting and an Office Systems Management Degree at North Central Missouri College

Email address: debbie@ghrpc.org

**Becky McAtee, Workforce Development Program
Functional Manager, Chillicothe/Trenton**



Becky has been involved in the Workforce Development Program for 18 years, and currently serves as the functional manager for the Chillicothe and Trenton Career Centers. Attending college as a data processing major, Becky first became

involve with Workforce Development at the Green hills Community Action Agency and has been employed by the Green Hills Regional Planning Commission for the past 12 years.

Becky is Certified by the National Association for Workforce Development Professionals (NAWDP), as well as the Missouri Association for Workforce Development (MAWD) where she serves on the board as the Professional Development Chair.

Email address: becky@ghrpc.org

Sherry Hecker, Workforce Development Specialist



Sherry is stationed at the Chillicothe Career Center as a Workforce Development Specialist for two years. She has worked for the State on two occasions the most recent as a Reemployment Specialist at the Chillicothe Career

Center. She also gained valuable experience working in the private sector. Sherry's many duties at the Chillicothe Career Center include Workforce Development Act (WIA) training.

Email Address: careercentersh@gmail.com

Cheryl Campbell, Workforce Development Specialist



Cheryl has been employed by Green Hills Regional Planning Commission for 19 years, with the last six years in the position of Workforce Development Specialist. She has received numerous hours of professional development. Cheryl has a diverse customer base

and has worked with several business closures. Cheryl is also a Certified Missouri Association of Workforce Development (MAWD) Professional and a member of the National Association of Workforce Development Professionals (NAWDP) in addition to other local organizations.

Cheryl has also held the position of Grundy County E-911 Mapping Coordinator for the past 13 years. Her duties include assigning address numbers to new structures and upkeep of the database associated with the system. In 2008 Cheryl oversaw the creation of an E911 GIS dataset for use in the upgraded PowerMap system. The PowerMap system is a program that integrates GIS data into the 911 call center, giving the 911 dispatcher the ability to look at an aerial photo, overlaid with a road map, to identify a location symbol to which that particular phone number is attached.

Email address: cheryl@ghrpc.org

Kim Chavez, Environmental Planner



Kim joined Green Hills Regional Planning Commission in October 2009 as an Environmental Planner. Her responsibilities include writing Hazard Mitigation plans and grant applications for all the Counties in the Green Hills Region as well as

Rural Electric Cooperatives and School Districts. Kim is also the broadband coordinator for the Green Hills Region. Her professional background includes elements of environmental risk management and industrial hygiene. Kim has received certificates and pursues continuing education to enhance her qualifications in the environmental health and safety arena

Email address: kchavez@ghrpc.org

Matt Walker, Special Projects Manager



Matt has been with Green Hills Regional Planning Commission for 13 years producing maps and planning documents, as well as market studies and environmental reviews for community development projects.

Matt has received numerous certificates and continuing education to enhance his qualifications and abilities in GIS, environmental assessment, and planning as well as HAZWOPER (Hazardous Waste Operations and Emergency Response) training annually in order to assist with the day-to-day operation of the Solid Waste Management District.

Email address: mdw@ghrpc.org

Public Infrastructure Grant Projects



Lance Rains, Community
Development Coordinator

Green Hills Regional Planning Commission assists cities, counties and public water districts with many types of infrastructure grants. Staff helps design the projects and performs not only the grant writing for each project but also the Environmental Assessments and administration of the grant funds. Most of the infrastructure grants are financed using the Community Development Block Grant department of the Department of Economic Development. Some

other sources of funds include USDA Rural Development, the Missouri Department of Natural Resources, the Environmental Protection Agency, and the Economic Development Administration. The government agencies provide both loan and grant funds for infrastructure improvements to local government bodies. GHRPC uses the resources of the different government agencies to help finance the most economic projects possible.

Project Name	Grant #	Project Type	Work Completed	Grant Funds CDBG/EPA	Total Project Costs
Liv. Co PWSD #3	2006-PF-848	Water	New water tower	\$500,000.00	\$914,787.00
Sullivan PWSD #1	2006-PF-861	Water	New water tower	\$500,000.00	\$2,221,500.00
Sullivan County	2006-PF-745	Bridge	6 Replacement bridges	\$369,000.00	\$539,000.00
Jamesport	2007-PF-20	Water	New water tower	\$500,000.00	\$1,901,900.00
Liv. Co PWSD #4	2007-PF-22	Water	New water tower & transmission	\$500,000.00	\$3,021,050.00
Cainsville	2007-PF-10	Street/Drain	Upgrade streets/drainage	\$250,000.00	\$345,000.00
Carroll Levee	2007-EM-05	Disaster	Cherry Valley Levee	\$90,500.00	\$554,340.00
Carroll Levee	2007-EM-06	Disaster	Dewitt Levee	\$36,704.00	\$216,518.00
Carroll County	98-PF-754	Sewer	OEI sewer hook-up	\$67,710.00	\$82,410.00
Milan	EPA STAG	Sewer	Upgrade sewer treatment	\$1,200,000.00	\$4,200,000.00
Hamilton	2007-PF-27	Water	Upgrade water system Repair to dam	\$450,000.00	\$786,010.00
Grundy County	2008-PF-22	Bridge	Replace 9 small bridges in Franklin & Liberty Township	\$400,000.00	\$865,900.00
Kidder/Caldwell PWSD #2	2008-PF-12	Water	Construction of 75,000 tank, new lines and pump station	\$500,000.00	\$1,216,650.00
Marceline	2008-DF-05	Disaster	Dam repairs	\$420,315.00	\$1,600,000.00
Chariton	2008-DF-01	Disaster	Garden of Eden Levee repair	\$90,320.00	\$671,211.00
Bosworth	2008-PF-10	Sewer	New 4 cell treatment lagoon	\$500,000.00	\$2,371,500.00
Kingston	2008-PF-01	Water	75,000 gallon tank upgrade	\$500,000.00	\$1,603,000.00
Milan	2008-DF-06	Disaster	Dam repairs	\$34,070.00	\$121,206.00

Continued.....

Project Name	Grant #	Project Type	Work Completed	Grant Funds CDBG/EPA	Total Project Costs
Sullivan	2008-DF-14	Disaster	Bridge replacement wells and plant	\$351,000.00	\$474,531.00
Chula St Drainage	2008-DF-17	Disaster	Street repair	\$105,794.00	\$109,749.00
Meadville	2009-PF-38	Water	New water lines & plant upgrade	\$500,000.00	\$1,400,000.00
Gilman City	2010-PF-14	Street/Drain	Street repair	\$145,300.00	\$228,700.00
Breckenridge	2010-PF-36	Water	Connection to Liv. PWSD #4	\$500,000.00	\$2,181,450.00
Daviess County/ Daviess County PWSD #2	2010-PF-51	Water	Connection to Liv. PWSD #4	\$500,000.00	\$2,333,400.00
Caldwell County/ Caldwell County Nutrition Center	2010-PF-41	Comm. Fac.	Caldwell Nutrition Center	\$285,038.00	\$316,538.00
Marceline/ Marceline Nutrition Center	2010-PF-45	Comm. Fac.	Marceline Nutrition Center	\$250,593.00	\$303,593.00
Carroll County	2011-EM-03	Disaster	Wakenda Levee	\$172,984.00	\$832,319.00
Gallatin	2011-PF-07	Water	New water plant	\$500,000.00	\$4,618,490.00
Green City		Sewer	Line replacement	\$307,155.00	\$647,155.00
Total Funds Administered:				\$10,526,483	\$36,677,907



Neighborhood Development Grants (Demolition) Projects



Ann Hamilton, Community Development Coordinator

Demolition grants remove problem structures so that communities can start fresh with active enforcement of their building codes. Most of the structures are eyesores and a threat to the health and safety of the community.

of the community, which in turn will promote new construction.

Program participation is on a volunteer basis and no property owner can be forced to participate.

Due to a substantial decline in funding for this category, very few projects are awarded funding each year. Therefore, in order for the project to rank competitively, the applicants must be able to provide the following items:

- A list of dilapidated structures in the community
- Documentation of the number of code violations issued in the past two years

- Documentation showing that the city maintains lots by mowing if property owner do not
- Documentation of the establishment of a fee for the residential property owners to pay towards the cost of the demo (commercial owners must pay 20% of the demolition cost)
- Documentation of the procurement of a housing inspector, asbestos inspector, abatement firm, and administrator
- Documentation of the formal adoption of dangerous building ordinances and demolition guidelines
- Consent forms signed by each property owner stating they will participate in the program if the City receives the grant (This is extremely important since the state is looking for commitment to have the project move forward if funded)
- Documentation on proposed properties having clear titles

Current Demolition Projects

During 2011 – 2012, the Community Development Block Grant Department awarded the City of Bethany with a \$69,000 demolition grant which will result in the removal of 14 dilapidated structures.

In addition, previous “tiered” demolition projects in Ludlow, Bogard, and Trenton are underway, with additional structures being proposed and environmentally cleared for demolition.



Matt Walker, Special Projects Manager

Due to increased regulation from the Federal level, the Environmental Review process has evolved into a standalone department within the GHPRC. A fulltime staff person is dedicated to preparing the reviews, adhering to

all NEPA (National Environmental Policy Act) and HUD guidelines to produce a product that is critical to the funding approval of a project.

Every project requires some level of Environmental Review, most commonly the Environmental Assessment (EA). The purpose of an EA is to determine if a proposed action or its alternatives have potentially significant environmental effects. Applicable Federal, State, and local agencies, applicants, and, to the extent practicable, the public all participate in EA preparation.

In previous years, only USDA projects were bid for and invoiced separately. However, changes have recently occurred at CDBG, making the Environmental Review separate from Administration. GHPRC's policy is to offer a standard bid of \$3,000 for this service (the fee for which USDA Environmental Reviews have previously been performed).

An EA (Environmental Assessment):

- (1) provides evidence and analysis for determining whether to prepare an EIS;
- (2) aids agency compliance with NEPA when no EIS is necessary; and
- (3) facilitates preparation of an EIS when one is necessary.

Often, the EA will also identify ways the agency can modify their proposed action to minimize environmental effects.

The EA process concludes with either a Finding of No Significant Impact or a determination to prepare an Environmental Impact Statement (EIS).



An average sized Environmental Review Record for a water or wastewater project (over 500 pages).

The Federal Emergency Management Agency (FEMA) requires that all counties have an adopted All-Hazards Mitigation Plan in place to be eligible for any Federal Hazard Mitigation funds. SEMA has partnered with the Regional Planning Commissions throughout the State of Missouri to facilitate the creation of these plans for Missouri's counties. As

a result of this planning partnership nearly all of Missouri's counties are now covered by a Hazard Mitigation Plan.

All of the eleven counties in the Green Hills region are now participating, in various phases of Hazard Mitigation Planning. The table below depicts the current status of each counties planning process.



*Kim Chavez, Environmental Planner/
Broadband Coordinator*

COUNTY	UPDATE STATUS
Sullivan	Approved 5/11/2011
Mercer	Plan under review by FEMA
Livingston	Plan submitted to SEMA
Grundy	Plan submitted to SEMA
Putnam	Plan in process
Chariton	Plan in process
Carroll	Plan in process
Daviess	Plan submitted to SEMA
Linn	Plan in process
Harrison	Plan in process
Caldwell	Approved 10/21/2011
Total received for plans so far	\$64,283.34

Electric Cooperatives: Through a contract arrangement brokered through the MACOG, FEMA, SEMA partnership, Green Hills Regional Planning Commission s

has developed Hazard Mitigation plans for three electric cooperatives in our region; plans have been completed and approved for Grundy Electric Cooperative,

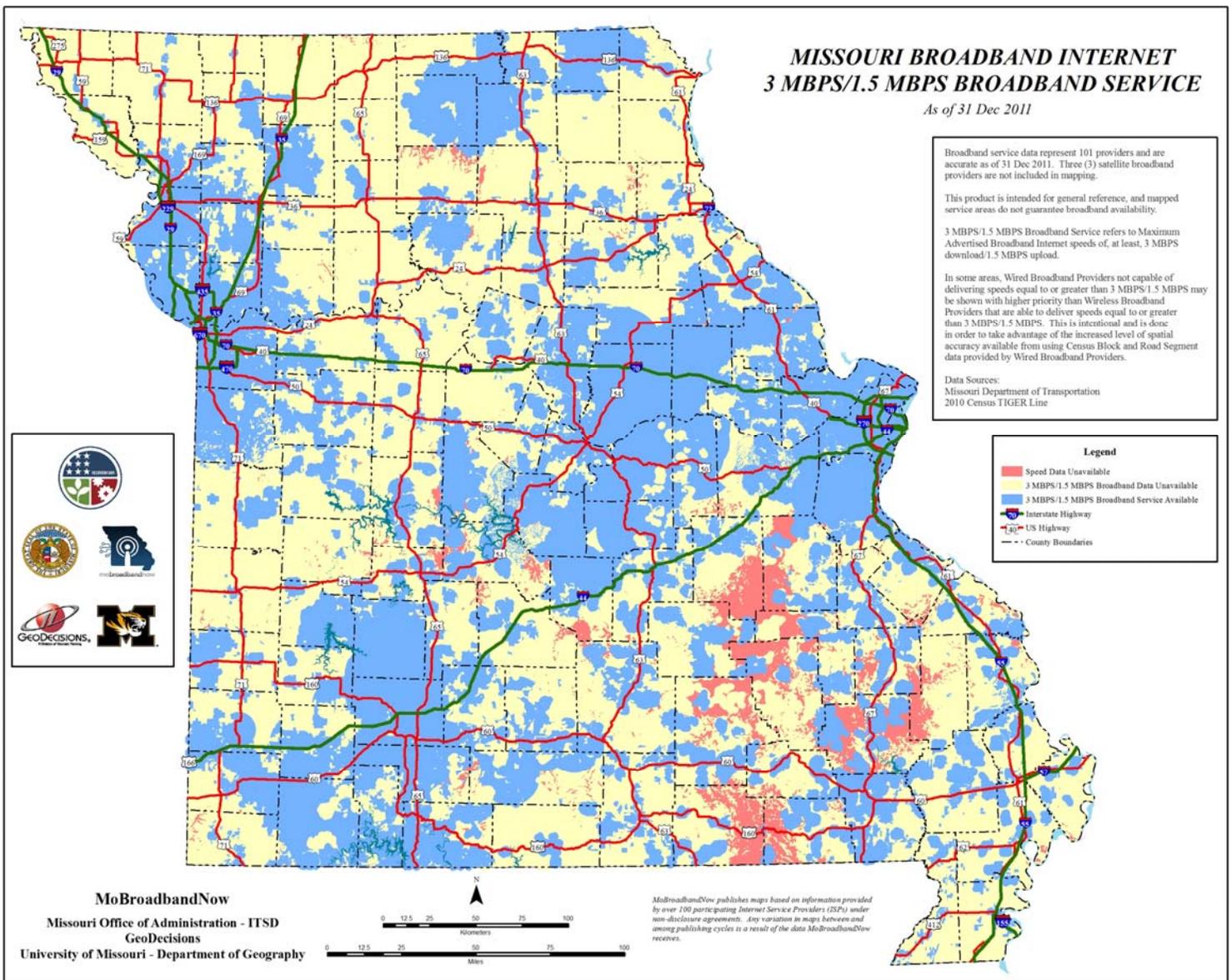
Farmers Electric Cooperative, and North Central Missouri Electric Cooperative.

The State of Missouri is working to bring affordable, high speed internet access to 95% of Missourians within 5 years. A critical component in this effort is local and regional broadband planning. Green Hills Regional Planning Commission identified a Regional Technology Planning Team made up of members of

our community across several sectors. This planning team collected information; through surveys, regarding broadband needs within the sectors they represent and assessed strengths, weaknesses, opportunities and challenges. On May 2, 2012; a meeting was held to assist with the review of the "Draft Regional

Strategic Plan". The final draft report of: BROADBAND AVAILABILITY AND ADOPTION STRATEGIC PLAN; GREEN HILLS REGION, is available for review by going to the following website:

<http://mobroadbandnow.com/files/2012/06/Green-Hills-Broadband-AvailabilityAdoption-Strategic-Report-FinalDraft-FV05-2012.pdf>





*Becky McAtee, Workforce
Development Program Director*



*Sherry Hecker, Workforce
Development Specialist*



*Cheryl Campbell
Workforce Development Specialist*

Notable statistics from the Green Hills Career Centers

Job Seeker Record Updates – 10,063

Job Referrals – 2424

National Career Readiness Credentials – 227

Unemployment Insurance Reports – 9046

Job Orders Listed – 887

In Person Employer Contacts – 384

Other Business Contacts – 993

Dislocated Workers enrolled in training – 61

Adults enrolled in training – 38

On June 30, 2012 the State of Missouri marked two years of providing Workforce Development services via the new Generation Career Center (NGCC) model.

The Chillicothe and Trenton Career Centers have served an impressive number of customers with a system that has been designed to provide quality, meaningful services to customers who are unemployed or underemployed.

As the economy and unemployment rates continue to struggle to rebound from the Great Recession,

Unemployment Insurance continues to be extended which has resulted in an increase in long term unemployed individuals.

The EUC REA / RES program, along with the Worker Profiling program was designed to aid with the needs of the long term unemployed. Workshops are provided that address topics such as how to job search, resumes and job applications, and interviews. Over 187 persons participated in the workshops during this reporting period.



*Jackie Soptic, Assistant
Director*

The Green Hills Regional Planning Commission is recognized by the Economic Development Administration as an Economic Development District and as such provides the District with Planning Grant funds on an annual basis.

Each year the District is required to provide EDA with an Annual Scope of Work which encompasses all of the activities District staff expects to provide. This partnership and funding allows the Planning Commission to dedicate staff to serve the economic development needs and interests of the region.

A major focus of the District's Annual Scope of Work is to provide technical assistance to the region's economic developers and leaders who are involved in economic and community development on the local level. During program year 2011-2012 staff provided a variety of technical assistance services to cities and counties throughout the

region including assistance in obtaining the state's Enhanced Enterprise Zone designation and community strategic planning.

In addition the Economic Development Administration requires a Comprehensive Economic Development Strategy (CEDS) to be prepared every 5 years. The current CEDS for the District was prepared in 2007 and the updated, 2012 CEDS was submitted in May 2012. An approved CEDS is required for communities within the region to apply for investment assistance through EDA's Public Works or Economic Adjustment Assistance Programs.





Lance Rains, TAC Coordinator

Through a contract with the Missouri Department of Transportation, RPC's across the state are charged with specific Transportation Planning tasks geared to promote transportation needs within the region and to enhance coordination with MoDOT. GHRPC serves as the leading voice for regional transportation throughout the MoDOT Northwest District and our 11 county area. Each year Green Hills RPC and MoDOT work together to create a transportation work plan designed to allow local, grassroots input into statewide transportation planning.

During 2011-2012 the regions Transportation Advisory Committee (TAC) and the Green Hills Regional Planning Commission met five times to discuss transportation needs for the Green Hills area. The TAC meetings provide an opportunity for local elected officials to work directly with MoDOT in prioritizing local and regional transportation needs. MoDOT

required two lists from each county.

One list showed the projects which could be considered as projects that would be included on the Statewide Transportation Improvement Program (STIP). STIP projects have to take place on state highways with 400 or above average daily traffic (ADT). Other STIP projects involve large state bridges. The TAC members were also asked to provide a list of projects for each of the RPC area counties that showed the need for maintenance projects.

Green Hills RPC Staff helped the TAC members collect the needs of the area and rate the projects. After the rating was completed GHRPC sent the results to the MoDOT Northwest District. The Regional Transportation Plan was also updated with the needs information and again expanded with the inclusion of the first phase of the sidewalk assessments completed in FY 11-12.

The RPC spent a lot of time assisting two Corridor Coalitions with their plans for upgrading Highway 13 and Highway 65. The Highway 13 Plan calls for a four-lane highway from Springfield, Mo. to Hamilton, Mo. Once the 4-lane highway reaches Hamilton, Mo. it will connect to Highway 36, which is already four-lane. There are a few major transportation issues that will need to be



Matt Walker, Transportation Mapping

corrected before Highway 13 can be increased in size.

One of the major issues involving the Highway 13 expansion is that the majority of traffic using Highway 13 occurs south of the city of Richmond, Mo. GHRPC is working with MoDOT on the replacement of two functionally obsolete bridges (Kingston and Polo) which could help increase the traffic counts on the northern route of Highway 13. The other issue that needs to be resolved is the functional designation of Highway 13 from Richmond to Hamilton, Mo. Currently the highway is designated as a minor arterial but the coalition is requesting that Highway 13 be upgraded to a principal arterial. The Highway 65 coalition is working towards the construction of a four-lane highway from Buffalo, Mo. to the Iowa boarder. The overall plan of the coalition is to make a four-lane highway corridor from Canada to the Gulf of Mexico. The corridor could

Continued

then be used as a primary commercial route for the nation. The agency continues to complete Road Safety Assessments (RSAs) with the assistance of Mo-KAN and Northwest Missouri RCOG. The RSA's are designed to review local sites with safety issues. Suggestions for improvements are made into a final report then given to the road owners and other interested parties. Six RSAs have been completed 6 in the three RPC jurisdictions.

The Northwest District Blueprint for Roadway Safety funded the purchase of a regional speed trailer in FY 11-12 to Green Hills RPC, Mo-Kan and Northwest Missouri

RCOG. The device will be used by local jurisdictions to collect traffic data and slow traffic in a specified area. GHRPC also has traffic counters available for city or county use. Green Hills performed 8 traffic counts for two separate cities last fiscal year.



DISTRICTS
 Northwest
 Northeast
 Kansas City
 Central
 St. Louis
 Southwest
 Southeast



Regional Transportation Priorities FY 2011

- Bridge over Log Creek on Highway 13 needs replaced Caldwell
- Hwy 139 needs to be elevated near YY Chariton
- 10 Hwy needs to be raised out of the floodplain Carroll
- Bridge over Honey Creek on Hwy 13 needs replaced Daviess
- Realignment of Iowa Blvd. in Trenton Grundy
- Hwy 136 @ 28th Street in Bethany has issues with the arrangement of lanes Harrison
- Bridge over Locust Creek on B Hwy needs replaced Linn
- Hwy 190 in the vicinity of the High school has traffic control/volume / Pedestrian issues Livingston
- Hwy 136 needs shoulder work Mercer
- 1 lane bridge on M Hwy needs to be widened Putnam
- B Hwy needs shoulder work Sullivan



Green Hills, MoKan, and Northwest jointly held the honor of receiving an award from MoDOT's "Blue Print for Safety", for their work in performing Road Safety Assessment.



*Randall Railsback, Executive
Director*



*Jackie Soptic, Assistant
Director*



*Debbie Pergande, Fiscal
Manager*

Green Hills Rural Development, Inc (GHRDI) is the 501©3 development subsidiary of the Green Hills Regional Planning Commission. GHRDI offers its 501©3 status to organizations and initiatives throughout the region that requires a 501© 3 conduit for IRS deduction purposes. This service saves the organization the costs involved in obtaining their own 501© 3 and assists in record keeping and fund management.

The primary function of Green Hills Rural Development, Inc. is the administration of Revolving Loan Funds. Currently, GHRDI manages loan pools seeded by the Department of Commerce/Economic Development Administration, United States Department of Agriculture/Rural Development and the Community Development Block Grant/HUD program. Each loan pool has its distinct purpose and are intended to serve as gap financing to assist with the financing needs of new business start-ups or expansions.

Recently, the Department of Agriculture/Rural Development, announced that GHRDI had been awarded with a fourth loan pool called RMAP, (Rural Micro Entrepreneur Assistance Program). Rural Development is capitalizing the loan fund with \$500,000 to be paid back over a period of 20 years. The maximum micro entrepreneur loan in the RMAP program is \$50,000.00 and funds

can be used for a variety of business start-up costs.

Green Hills Rural Development, Inc. is governed by an eleven member Board of Directors comprised of persons from the business and local government sectors. Prospective borrowers are required to present their loan requests to the Board and the members evaluate the merit and approval or denial of the request.



*Ann Hamilton, SWD Planner
Certified HHW handler*

Matt Walker,



Certified HHW Handler

The Green Hills Regional Planning Commission contracts with the North Missouri Solid Waste Management District (NMSWMD) to provide administrative and educational services. There are 20 Districts in the state with the NMSWMD being the largest geographically but due to the fact there are no landfills within the 11 county service area the NMSWMD

receives the minimum level of funding from DNR. The purpose of the District is to provide local communities and government's access to waste reduction services and education.

The District held seven collection events throughout the region during 2011-2012 in which tires, electronic, appliances, scrap metal, batteries and household hazardous waste was collected and properly disposed of. These collections are labor intensive and require not only District staff, but workers from the host city and/or county to handle and process items as they are brought to the collection event.

In addition the District receives funding to provide financial assistance, in the form of grants, to cities, counties, non-profits and other organizations for the purpose of developing or implementing new or improved programs that will reduce solid waste, create new markets, improve handling of banned items or provide education and awareness about recycling and waste reduction.

During 2011-2012 Six grants were awarded to four communities, one to a Sheltered Workshop, and one to a private school, as follows:

<u>Gilman City:</u>	Curbside Recycling Bin Project \$2000.00
<u>Unionville:</u>	Curbside Recycling Bin Project \$6,519.00
<u>Chariton County Sheltered Workshop</u>	Purchase of Used Box Truck \$10,000.00
<u>Gallatin:</u>	Curbside Recycling Bin Project \$ 6,750.00
<u>Bishop Hogan School:</u>	Purchase Bin for Can Recycling \$1, 000.00
<u>Trenton:</u>	Purchase of Used Oil Furnace \$9,200.00



Right: Household hazardous waste collections are very popular

Green Hills Regional Planning Commission

Chairman – Chris May

Treasurer – Kerry Sampson

Vice Chairman – Tony McCollum

Secretary - Jack Hodge

Caldwell County

C.R. “Bud” Motsinger, Presiding Commissioner

Dale Wallace, City of Hamilton

Dean Hales, Citizen Representative

Carroll County

Nelson Heil, Presiding Commissioner

Roger Leabo, City of Norborne

James Paul, Citizen Representative

Chariton County

Tony McCollum, Presiding Commissioner

Del Dee Meyer, City of Salisbury

Terry Smith, Citizen Representative

Daviess County

Randy Sims, Presiding Commissioner

Zachary Johnson, City of Gallatin

Roy Pendleton, Citizen Representative

Grundy County

Rick Hull, Presiding Commissioner

Kerry Sampson, City of Trenton

Allan Quilty, Citizen Representative

Harrison County

Jack Hodge, Presiding Commissioner

Sabra Hamilton, City of Bethany

Vacant Citizen Representative

Linn County

Bill Dorsey, Associate Commissioner

Luke Lewis, City of Marceline

Kaye Malins, Citizen Representative

Livingston County

Eva Danner Horton, Presiding Commissioner

Charles Haney, City of Chillicothe

Lawrence Hinnen, Citizen Representative

Mercer County

Clifford Shipley, Presiding Commissioner

George Scurlock, City of Princeton

Phyllis Johnson, Citizen Representative

Putnam County

Randy Sands, Presiding Commissioner

John Roach, Unionville City Administrator

Jack Tucker, Citizen Representative

Sullivan County

Chris May, Presiding Commissioner

Jim Onello, City of Milan

Dana Fowler, Citizen Representative

Stakeholder Members

Vacant Chamber Representative

Dr. James Gardner, NCMC Higher Ed Rep.

Green Hills Rural Development, Inc.

President – Eva Danner

Vice President – Nelson Heil

Secretary/Treasurer – Rick Hull

Dale Hartley	Caldwell County
Nelson Heil	Carroll County
Tony McCollum	Chariton County
Annie Gibson	Daviess County
Rick Hull	Grundy County
Sabra Hamilton	Harrison County
Bill Dorsey	Linn County
Eva Danner Horton	Livingston County
Phyllis Johnson	Mercer County
Jack Tucker	Putnam County
Dana Fowler	Sullivan County

Transportation Advisory Committee

Caldwell County

C.R. "Bud" Motsinger, County Member
Dale Wallace, City Member
Dean Hales, Citizen Member

Carroll County

Nelson Heil, County Member
Roger Leebo, City Member
Debbie Henry, Citizen Member

Chariton County

Tony Mc Collum, County Member
VACANT, City Member
Terry Smith, Citizen Member

Daviess County

Carl Carder, County Member
Zachary Johnson, City Member
Mike Grant, Citizen Member

Grundy County

Rick Hull, County Member
Kerry Sampson, City Member
Phil Hoffman, Citizen Member

Harrison County

Jack Hodge, County Member
Sabra Hamilton, City Member
VACANT, Citizen Member

Linn County

Bill Dorsey, County Member
Luke Lewis, City Member
Don Walsworth, Citizen Member

Livingston County

Todd Rodenberg, County Member
Barry Arthur, City Member
L.H. Hinnen, Citizen Member

Mercer County

Clifford Shipley, County Member
George Scurlock, City Member
Phyllis Johnson, Citizen Member

Putnam County

Randy Sands, County Member
John Roach, City Member
James Rhoades, Citizen Member

Sullivan County

James Howard, County Member
Richard Page, City Member
Robert Wilson, Citizen Member

North Missouri Solid Waste Management District

President – Nelson Heil

Vice President – Tony McCollum

Secretary/Treasurer – Kerry Sampson

Caldwell County

*C.R. “Bud” Motsinger, Presiding Commissioner
Kenny Rogers, City of Braymer
Gary Brown, City of Hamilton
Jesse Innis, City of Polo

Carroll County

*Nelson Heil, Presiding Commissioner
Trella Ward, City of Carrollton
Roger Leabo, City of Norborne

Chariton County

*Tony McCollum, Presiding Commissioner
Jerry Calvert, City of Brunswick
Anthony Lee, City of Keytesville
Del Dee Meyer, City of Salisbury

Daviess County

*Randy Sims, Presiding Commissioner
Barb Ballew, City of Gallatin
Jack Turner, City of Jamesport

Grundy County

Rick Hull, Presiding Commissioner
*Kerry Sampson, City of Trenton

Harrison County

*Jack Hodge, Presiding Commissioner
Richard Graner, City of Bethany
Opal Smith, City of Ridgeway

Linn County

*Bill Dorsey, Associate Commissioner
Jack Forbes, City of Brookfield
Luke Lewis, City of Marceline
Don Noah, City of Bucklin

Livingston County

*Eva Danner Horton, Presiding Commissioner
Charles Haney, City of Chillicothe

Mercer County

*Clifford Shipley, Presiding Commissioner
Kurt Meighen, City of Princeton

Putnam County

*Randy Sands, Presiding Commissioner
Don Fowler, City of Unionville

Sullivan County

*Chris May, Presiding Commissioner
Richard Page, City of Green City
Bill Phillips, City of Milan

*Member of the Executive Board

• Chairman

Be familiar with GHRPC by-laws and personnel policies. Your responsibilities are mostly ones of organization. An agenda will be provided, although the order of items can be altered or business added, at your discretion or at the direction of a council member. The executive director and/or secretary will assist. Keep business moving. Restate motions as nearly to original as possible when calling for the vote, and the number will be tallied. You vote only when there is a tie vote. If discussion becomes lengthy or strays off the subject, call for a motion or bring back to the subject at hand. Speak so you can be heard around the room. Adjourn on time. Your signature may be required on contracts and resolutions as ordered by the committee or on checks at anytime.

• Vice Chairman

Be familiar with GHRPC by-laws and personnel policies. You are to conduct meetings in the absence of the chairman, and be ready to

assist with vote counting or stating a motion, if needed. Keeping business moving is a goal of all officers.

• Treasurer

Be familiar with GHRPC by-laws and personnel policies. Your main responsibility is to sign checks as one of the four signatures allowed on them. It is your prerogative to ask questions concerning the expenditures at any time. You will also assist at regular Budget Committee meetings and assist, if requested, in explaining the treasurer's report prepared by the fiscal officer.

• Secretary

Be familiar with GHRPC by-laws and personnel policies. Your duties consist of signing some documents as ordered by the executive committee and to sign and date meeting minutes. Actual minutes of the regular

and special meetings will be taken by a staff member.

• Members

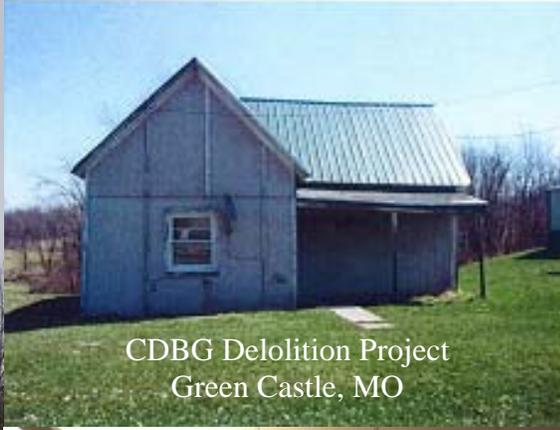
Be familiar with GHRPC by-laws and personnel policies. Your main concern should be to contribute your opinions, as well as those in the area you represent, during discussions. Make motions whenever you are certain of your point. Attend to business being conducted so motions are understood and your vote is counted correctly. Please help keep discussion to the point, and feel free to add comments or bring up other business when the chairman opens discussion to you or under "Other Business" on the agenda.

NOTES

NOTES



CDBG – Public Facilities
Kingston, MO



CDBG Delolition Project
Green Castle, MO



MO Dot Blueprint for Safety
9th & Bulldog Ave., Trenton, MO



Transportation Advisory Committee
(TAC) Meeting



Meadville Water Plant



Solid Waste Collection



CDBG – Hamilton Spillway



Solid Waste transporting
electronics for shipment



CDBG Demo



GIS Workshop



GREEN HILLS

REGIONAL PLANNING COMMISSION

Serving the
“Green Hills” Region of Missouri

6,420 square miles encompassing 11
counties and 74 cities

*(Geographically the largest Regional Planning
Commission in Missouri)*

Population 97,635

Public Infrastructure Grants (CDBG, USDA, DNR)

From 2002 to 2012, GHRPC successfully obtained grant funding for and administrated 45 public infrastructure projects reflecting a total of over fifty million dollars invested in the region

Neighborhood Development Grants (CDBG)

From 2002 to 2012, GHRPC successfully obtained grant funding for and administrated 21 Neighborhood Development projects reflecting the demolition of 450 vacant dilapidated structures and \$2,102,070.00 in grant funding

Green Hills Rural Development USDA/CDBG/EDA

Since 2002 GHRDI has made 19 economic development loans from four different funding pools, for a total investment of \$904,516.00

Hazard Mitigation Planning (SEMA/FEMA)

GHRPC assists all 11 Counties in the region in creating and maintaining a Hazard Mitigation Plan, which is required for eligibility for Hazard Mitigation Grants in particular, and useful for other types of funding as well

Workforce Development (WIA)

WIA’s investment in the last decade has totaled over 2.3 million dollars, with over 1 million of that having been spent on training and supportive services

- Nearly 3,000 individuals received WIA and/or Career Assistance Services
- The Trenton Center serves over 5,500 persons for year
- The Chillicothe Center serves 10,000 each year

Environmental Reviews (ALL FEDERAL FUNDING AGENCIES)

Every federally funded project is subject to Federal Environmental Review requirements as outlined in the National Environmental Policy Act (NEPA). In the last decade, the RPC has produced 65 Environmental Reviews for projects the agency has administrated, and a small number produced for third parties who contracted with GHRPC for the service

Economic Development (EDA)

The Planning Grant Program has invested \$390, 840 to support economic development initiatives in the region

Transportation Planning (MoDOT)

Through a contract with MoDOT Green Hills Regional Planning Commission, like it’s sister agencies across the State, is charged with specific planning tasks focused on gathering local, grass roots input. This is accomplished by the agency’s Transportation Advisory Committee (TAC), who’s body of elected officials and citizen representatives meet regularly to discuss transportation issues in the region and assist MoDot in determining what projects are most needed – over the last decade, this has involve more than three hundred million dollars invested in 160 projects throughout the Green Hills Region

Solid Waste Management (DNR)

Since 2002 the SW District has sponsored 61 grants totaling \$540,690.00 and held 48 Waste Collection events, designed to deal with a miscellany of items banned from landfills. These events have disposed of

- over 4,455 gallons of paint and oil
- more than 12 tons of other household hazardous waste
- over 29 tons of electronics
- 400 appliances
- 11,000 tires



and over
**356 MILLION
Dollars invested
in the region!**